



Town of Lancaster

205

BUILDING DEPARTMENT
21 CENTRAL AVENUE
LANCASTER, NEW YORK 14086
716-684-4171
FAX 685-5317

4/3/2023

Drainage & Storm Sewer Committee
Town of Lancaster
21 Central Ave.
Lancaster, NY 14086

Re: MS4 Report, March 2023

Committee members,

Drainage complaints for March 2023- 7
March 2023 MS4 violations- 1

Year to date Drainage complaints- 25
Year to Date MS4 violations- 2

The pond remediation at Pleasant Meadows is still unresolved, a tentative meeting is scheduled for May 3, 2023, with the Town Attorney, Town Engineer, a Drainage Committee Member, and Outside Council for a discussion.

No status update on the 3 tax delinquent Stormwater Facilities scheduled for auction on October 6, 2022.

A bridge installed over a tributary was confirmed to be removed only to observe another placed over Ellicott Creek which has contributed to backup within the SFHA. Notices have been sent and now due for court appearance with emergency remedy.

Respectfully,

Matt Fischione, Stormwater Management Officer
Town of Lancaster Building and Zoning Department

MF

Enc.

Email CC: Ed Schiller, Town Engineer



**Town of Lancaster
MS4 Report
Reporting Period: March 2023**

SWPPPs Active

Cross Creek
Pavement Rd Storage
Hamlet Meadows
Blackstone
Hidden Meadows
Theos Place

Juniper Townhouses
Plumb Creek
Pleasant Meadow Square
Summerfield Farms 8
Windsor Ridge South
455 Pleasant View Drive
149 Gunville Rd
Robert James Sales Walden Ave
73 Cemetery Rd
Cross Creek Phase 8 & 9
Cadby Industrial Park
National Fuel UNY Project
National Grid Cemetery Rd
Try-It Distribution
5807 Broadway
AC Solar

Stormwater Ponds

Developed schedule for yearly Inspections required by owners
Rue Madeline – In process of rectifying ownership issue to allow maintenance by town.
Sugarbush Lane - In process of rectifying ownership issue to allow maintenance by town.
Sawgrass Lane – Residents on notice for maintenance. Awaiting remediation plan
Sterling Ct – Bid documents prepared.

MS4 Inspections

Outlet inspections being planned for 2023.
Inspecting ongoing construction projects.

SWPPPs In Review

6218 Broadway
Fieldstream Subdivision
6130 Broadway
6026 Broadway
Edgewater East

Outstanding SWPPP/MS4 Violations

73 Cemetery Rd

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 03/08/23</i>						
2023-0189	146 Siebert Rd	127.05-1-39	Drainage	Open	James Pauly	
2023-0191	7 Spruceland Ter	126.11-2-19	Drainage	Closed	Sushil Patel	
Open Date: 03/08/23 Total #: 2						
<i>Open Date: 03/09/23</i>						
2023-0192	55 Gunnville Rd	83.00-5-6.11	Drainage	Open	Gunnville Energy Systems, Inc	
2023-0193	7 Spruceland Ter	126.11-2-19	Drainage	Closed	Sushil Patel	
Open Date: 03/09/23 Total #: 2						
<i>Open Date: 03/10/23</i>						
2023-0194	Ransom Rd	117.00-1-26.16	Drainage	Open	Richard Cieczka	
Open Date: 03/10/23 Total #: 1						
<i>Open Date: 03/21/23</i>						
2023-0220	6275 Broadway St	117.00-1-36.111	Drainage	Open	Jerry Bucklaew	
Open Date: 03/21/23 Total #: 1						
<i>Open Date: 03/29/23</i>						
2023-0251	17 Partridge Walk	126.07-1-69	Drainage	Open	Jennifer Valvo	
Open Date: 03/29/23 Total #: 1						
Grand Total: 7						

Town of Lancaster

Complaint Action By Type

Complaint Dates: 3/1/2023 - 3/31/2023

Action Types: MS4

Complaint #	Complaint Type	Action Date	Action Information
<i>Action Type: MS4</i>			
2023-0192	Drainage	03/09/23	Contact: AC Power 14, LLC Note 1: Sent via email correspondence. Note 2:
			MS4 Total #: 1
			Grand Total: 1

TC 206

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	9	23.48
	Town Clerk Fees	Marriage License Fee	10	175.00
		Sub-Total:		\$198.48
A2401	Interest Savings	Interest Savings	1	37.40
		Sub-Total:		\$37.40
A2540	Racing & Wagering Fees	Bingo Proceeds	20	932.38
		Sub-Total:		\$932.38
A2544	Dog License & Redemption Fees	Dog Redemption	4	355.00
		Exempt Dogs	3	0.00
		Female, Spayed	180	2,160.00
		Female, Unspayed	23	391.00
		Male, Neutered	151	1,812.00
		Male, Unneutered	14	238.00
		Replacement Tags	2	6.00
		Late Fee	42	265.00
		Senior Discount	71	-568.00
		Sub-Total:		\$4,659.00
A2770	Photos, Street Maps, Zone M&B	Copy Photo Request	6	65.02
		Map - Town	1	6.00
	Returned Check Fee	Returned Check Fee	1	20.00
		Sub-Total:		\$91.02
B1560	Safety Inspection Fees	Fire Code	14	1,750.00
		Sub-Total:		\$1,750.00
B1603	Vital Statistics Fee	Copy Death Certificate	263	2,562.00
		Copy Genealogy	1	10.00
		Copy Marriage Certificate	30	190.00
		Sub-Total:		\$2,762.00
B2110	Zoning Fees	Hearing - Zoning Board	7	1,649.00
		Hearing Special Use Permit	2	1,400.00
		Zoning Inspection/Compliance	3	150.00
		Sub-Total:		\$3,199.00
B2555	Building & Alteration Permits	Building	101	22,899.15
		Commercial Truss	1	50.00
		Occupancy	7	610.00
		Plumbing	4	231.50
		Sign	2	70.00
		Flood Plain	2	300.00
		Sub-Total:		\$24,160.65
B2570	Commercial Site Plan Review	Review Commercial Site Plan	1	1,225.00
		Sub-Total:		\$1,225.00
ET33-2770	Tree Planting Fees	Tree Planting	4	1,350.00
		Sub-Total:		\$1,350.00

Account#	Account Description	Fee Description	Qty	Local Share
ET37-2770	Recreation Filing Fee	Recreation Filing	3	3,750.00
		Sub-Total:		\$3,750.00
SG2130	Refuse & Garbage Fees	Refuse & Garbage Impact	3	278.67
		Sub-Total:		\$278.67
SG2189	Refuse & Garbage Cart Only	Refuse & Garbage Cart Only	4	412.00
	Refuse & Garbage Tags	Refuse & Garbage Tags	34	102.00
	Refuse & Garbage, Recycle Carts	Refuse & Garbage, Recycle Carts	2	206.00
	Replacement Tote	Refuse & Garbage Replacement Tote	2	120.00
		Sub-Total:		\$840.00
Total Local Shares Remitted:				\$45,233.60
Amount paid to:	NYS Ag. & Markets for spay/neuter program			442.00
Amount paid to:	NYS Dept. of Health Marriage Lic.			225.00
Amount paid to:	NYS Environmental Conservation			401.52
Total State, County & Local Revenues:			\$46,302.12	
Total Non-Local Revenues:				\$1,068.52

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Diane M. Terranova, Town Clerk, Town of Lancaster during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Diane M. Terranova

Town Clerk

4/5/23

Date



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 1029-117300

TOWN OF LANCASTER
21 Central Ave, Lancaster, NY 14086

Invoice Period: 03/01/2023 to 03/31/2023

Invoice Summary

Sales Summary	Items Sold	Sales Total	Vendor Commission	Sweep Amount
	37	\$450.00	\$24.86	\$425.14
Reversals / Voids Summary	Items Reversed / Voided	Reversal / Void Total	Vendor Commission	Sweep Amount
	1	(\$25.00)	(\$1.38)	(\$23.62)
Manual Adjustment Summary		Adjustment Note	Adjustment Type	Adjustment Amount
Invoice Totals				Sweep \$401.52

\$401.52 Will be swept from your bank account on **4/13/2023**



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625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 1029-117300

TOWN OF LANCASTER
21 Central Ave, Lancaster, NY 14086

Invoice Period: 03/01/2023 to 03/31/2023

Daily Summary

Sales				Reversals / Voids			Net		
Date	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
03/15/2023	6	\$1.66	\$28.34	0	\$0.00	\$0.00	\$30.00	\$1.66	\$28.34
03/16/2023	2	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
03/17/2023	5	\$2.76	\$47.24	(1)	(\$1.38)	(\$23.62)	\$25.00	\$1.38	\$23.62
03/18/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03/19/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03/20/2023	1	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
03/21/2023	6	\$3.32	\$56.68	0	\$0.00	\$0.00	\$60.00	\$3.32	\$56.68
03/22/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03/23/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03/24/2023	2	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
03/25/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03/26/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03/27/2023	4	\$4.42	\$75.58	0	\$0.00	\$0.00	\$80.00	\$4.42	\$75.58
03/28/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03/29/2023	3	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24
03/30/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03/31/2023	8	\$6.90	\$118.10	0	\$0.00	\$0.00	\$125.00	\$6.90	\$118.10
Totals	37	\$24.86	\$425.14	(1)	(\$1.38)	(\$23.62)	\$425.00	\$23.48	\$401.52

\$401.52 Will be swept from your bank account on **4/13/2023**

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of

March

2023

DEP NO. _____

\$ _____

Check # _____

DO NOT WRITE IN ABOVE SPACE

City or Town of Lancaster

County of Erie

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses issued were numbered from 16 to 25 inclusive.

(If ONE license was issued place number in the first space only!)

(If NO licenses were issued write "NONE" in the above space.)

Make remittance by CHECK or
MONEY ORDER payable to the State
Department of Health

DO NOT SEND CASH

Amount of remittance with this report

\$ 225.00

Name of City or Town Clerk (Please Print)

Town of Lancaster

Signature of City or Town Clerk

Heather M. Levanova

Date

04/04/2023

Mailing Address

21 Central Ave
Lancaster, NY 14086

INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50, regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on conviction thereof.

STATE OF NEW YORK

REPORT OF BINGO FEES COLLECTED

PURSUANT TO CHAPTER 437 & 438, LAWS OF 1962

DO NOT WRITE IN THIS SPACE

AMOUNT REC'D. _____ ENT. BY _____
REFUND _____ CHECKED BY _____
DEPOSITED _____ CODE _____SHEET NO. 1 OF 1MONTH OF March, 2023NAME OF MUNICIPALITY Town of LancasterCOUNTY ErieP.O. ADDRESS 21 Central Ave, Lancaster, NY 14086

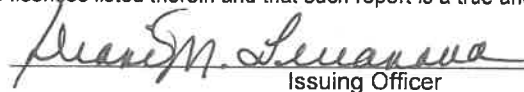
CODE NUMBER _____

NAME OF ORGANIZATION	LICENSE NO.	NUMBER OF OCCASIONS	AMOUNT
A.) TOTAL FEES COLLECTED			\$0.00
B.) DELIVERED TO MUNICIPAL TREASURY			\$0.00
C.) TRANSMITTED HERewith TO STATE COMPTROLLER			\$0.00

TOTALS

CERTIFICATION OF ISSUING OFFICER:

Town Clerk Diane Terranova of the Town of Lancaster, hereby certifies that -he/she is the
State of New York; that -he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement
of operations for the period which it covers.


Issuing Officer

CERTIFICATION OF REMITTING OFFICER:

Supervisor Ronald Ruffino, Sr. of the Town of Lancaster, hereby certifies that -he/she is the
State of New York; that -he/she has examined the annexed report, that - he/she knows such report to be a true and correct statement of operations for the
which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 438 of
the Laws of 1962, as amended.

Remitting Officer

STATE OF NEW YORK
REPORT OF GAMES OF CHANCE
FEES COLLECTED

PURSUANT TO CHAPTER 960, LAWS OF 1976

DO NOT WRITE IN THIS SPACE

AMOUNT REC'D. _____ ENT. BY _____
REFUND _____ CHECKED BY _____
DEPOSITED _____ CODE _____

SHEET NO. 1 OF 1

MONTH OF March, 2023

NAME OF MUNICIPALITY Town of Lancaster COUNTY Erie

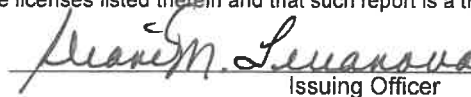
P.O. ADDRESS 21 Central Ave, Lancaster, NY 14086

CODE NUMBER _____

NAME OF ORGANIZATION	LICENSE NO.	NUMBER OF OCCASIONS	AMOUNT
A.) TOTAL FEES COLLECTED			\$0.00
B.) DELIVERED TO MUNICIPAL TREASURY			\$0.00
C.) TRANSMITTED HERewith TO STATE COMPTROLLER			\$0.00
TOTALS			

CERTIFICATION OF ISSUING OFFICER:

Town Clerk _____ of the Diane Terranova _____, hereby certifies that - he/she is the
State of New York; that - he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement
of operations for the period which it covers.


Issuing Officer

CERTIFICATION OF REMITTING OFFICER:

Supervisor _____ of the Ronald Ruffino, Sr. _____, hereby certifies that - he/she is the
State of New York; that - he/she has examined the annexed report, that - he/she knows such report to be a true and correct statement of operations for the
which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 960 of
the Laws of 1976, as amended.

Remitting Officer

From: 3/1/2023

To: 3/31/2023

DOG LICENSE MONTHLY REPORT

DOG LICENSE MONTHLY REPORT
Send Copy To: Animal Population Control

04/04/2023
Town of Lancaster

14

Mail Payment To:

17

LICENSE TYPES

AND FEES

LICENSE TYPES																										
AND FEES		Unspay Seniors		Dogs		Yrs		Unspayed Statutory Fee (B)		Spayed Statutory Fee (C)		Local Fee (D)		Late Penalty (E)		Spayed Fee (F)		Unspayed Fee (G)								
1.	Spay/Neuter	331	331	65					NO FEE	@	0.00	0.00	@	12.00	3,452.00	38	@	5.00	240.00	@	1.00	331.00			NO FEE	
2.	Unspay/Unneut	37	37	6	37			@	0.00	0.00		NO FEE	@	17.00	581.00	4	@	5.00	25.00				NO FEE	@	3.00	111.00
3.	Exemption		3	3					NO FEE			NO FEE													0	0.00
4.	Purebred(1-10)	0	0	0	0			@	0.00	0.00	@	0.00	0.00	@	25.00	0.00	@	5.00	0.00	@	1.00	0.00	@	3.00	0.00	
5.	Purebred(11-25)	0	0	0	0			@	0.00	0.00	@	0.00	0.00	@	50.00	0.00	@	5.00	0.00	@	1.00	0.00	@	3.00	0.00	
6.	Purebred(26+)	0	0	0	0			@	0.00	0.00	@	0.00	0.00	@	100.00	0.00	@	5.00	0.00	@	1.00	0.00	@	3.00	0.00	
7.	TOTALS	371	371	71	37				\$0.00			\$0.00			\$4,033.00			\$265.00				\$331.00			\$111.00	

REPLACEMENT AND PUREBRED

TAG ORDERS PROCESSED

	# Each	Tag Fees	Tag Fees
8. Replacement tags	2	6.00	0.00
9. Recycled tags	0	0.00	0.00
10. TOTALS	2	\$6.00	\$0.00

DISBURSEMENTS (to F.C.V.)

DISBURSEMENTS	(to F.C.V.)	(to County)	(to Animal Population Control)
12. Local% of 7B + 7C	\$0.00	15. Stat% of 7B + 7C	\$0.00
13. Local% of 7D + 7E + 10I	\$4,304.00	16. Stat% of 10J	\$0.00
14. Total	\$4,304.00	17. Total	\$0.00
		18. 100% of 7E + 7G	\$442.00

Amount paid to: County Treasurer for Dog Licenses.....	\$0.00
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Amount paid to: NYS Ag. & Markets for spay/neuter program.....	\$442.00
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LICENSE SUMMARY

- | | | |
|----|---|-----|
| 1. | Number of Original Standard Dog Licenses: | 40 |
| 2. | Number of Original Purebred Dog Licenses: | 0 |
| 3. | Number of Standard Renewals (including New Owner Licenses): | 331 |
| 4. | Number of Purebred License Renewals: | 0 |
| 5. | Total of Lines 1-3: | 371 |

04/04/2023
09:19:33
Mary Nowak

Mail Payment To:

Page: 1

Miscellaneous Cash Report

For Transaction Type: Permits

For Fee Type: Fire Code

Date Range: 03/01/2023 to 03/31/2023

Transaction Type	Fee Type	Receipt #	Date	Customer	Qty	Total
Permits	Fire Code	00452	03/07/2023	LLC, Diy Shop 4729-4731 Transit Rd Lancaster, NY 14086	1	\$50.00
Permits	Fire Code	1	03/02/2023	Heist, Kevin 515 Pavement Rd Suite 9 Lancaster, NY 14086	1	\$50.00
Permits	Fire Code	1	03/06/2023	Church, First Bible Baptist 555 Central Ave Lancaster, NY 14086	1	\$50.00
Permits	Fire Code	1	03/08/2023	LLC, Transit Rd Acquistions 4777 Transit Rd Depew, NY 14043	1	\$50.00
Permits	Fire Code	1	03/10/2023	Commons, Lancaster 18 Pavement Rd Lancaster, NY 14086	1	\$400.00
Permits	Fire Code	1	03/13/2023	Bar, Anchor 6635 Transit Rd Lancaster, NY 14086	1	\$50.00
Permits	Fire Code	1	03/23/2023	LLC, TDB Properties 515 Pavement Rd Bldg 1, Ste 13 Lancaster, NY 14086	1	\$50.00
Permits	Fire Code	1	03/27/2023	Podiatry, Herd 330 Harris Hill Rd Ste B Williamsville, NY 14221	1	\$50.00
Permits	Fire Code	1	03/31/2023	Inc., Superior Pallets 3981 Walden Ave Lancaster, NY 14086	1	\$400.00
Permits	Fire Code	2	03/06/2023	East, The Learning Garden 338 Harris Hill Rd Lancaster, NY 14086	1	\$50.00
Permits	Fire Code	2	03/08/2023	LLC, Transit Rd. Acquistions Tops Market 4777 Transit Rd Lancaster, NY 14086	1	\$400.00
Permits	Fire Code	2	03/27/2023	International, Career Partne 330 Harris Hill Rd Ste A Williamsville, NY 14221	1	\$50.00
Permits	Fire Code	3	03/06/2023	Jezioro, Jack 515 Pavement Rd Suite 12 Lancaster, NY 14086	1	\$50.00
Permits	Fire Code	3	03/27/2023	Church, Lancaster Community 520 Ransom Rd Lancaster, NY 14086	1	\$50.00

Total Quantity: 14

Grand Total: \$1,750.00

Pmt No	Building	Plumbing	Occupancy	Signs	Other	Recreation	Trees	Safety	Conservation	Refuse	TOTALS	No Street	Town/Village	Structure
20238924	52.30										52.30	3893	Walden	Er. Fence
20238926	90.00										90.00	10	Quail Run	Inst. Generator
Totals	22,899.15	231.50	610.00	70.00	350.00	3,750.00	1,350.00			278.67	29,539.32			

04/04/2023
10:51:04
Mary Nowak

Mail Payment To:

Page: 1

Miscellaneous Cash Report

For Transaction Type: Planning & Zoning
For Fee Type: Review Commercial Site Plan
Date Range: 03/01/2023 to 03/31/2023

Transaction Type	Fee Type	Receipt #	Date	Customer	Qty	Total
Planning & Zoning	Review Commercial Site Plan	1	03/27/2023	Audi, West Herr 6501 Transit	1	\$1,225.00

Total Quantity: 1

Grand Total: \$1,225.00

LANCASTER POLICE DEPARTMENT

207



WILLIAM J. KARN, JR.
CHIEF OF POLICE



525 PAVEMENT ROAD
LANCASTER, NY 14086



TEL: (716) 683-2800
FAX: (716) 681-2352

March 24, 2023

Carlo DiRienzo

Planning Board Chairman

72 Michaels Walk

Lancaster, NY 14086

RE: Amended Site Plan Review- Project #1902

Mr. DiRienzo,

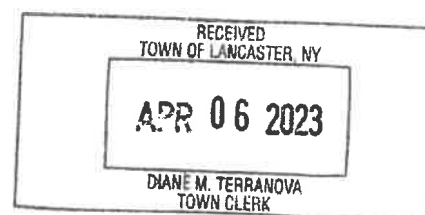
The Lancaster Police Department has no objection to the above listed project.

Jonathan Ziders

A handwritten signature in black ink, appearing to read "J. Ziders".

Administrative Captain

Lancaster Police Department




Cc: William Karn, Police Chief

Matt Fischione, Code Enforcement

Diane Terranova, Town Clerk

SUPERVISOR
Ronald Ruffino Sr.

COUNCIL MEMBERS
Adam Dickman
David Mazur
Robert Leary
Mark Burkard

T.C. Comm.
T.A. Reso.




208
Highway Superintendent
John Pilato

525 Pavement Road
Lancaster, NY 14086
716-684-3320 phone
716-685-3497 fax

March 28, 2023

COMMUNICATIONS

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086




Dear Honorable Town Board:

I would appreciate your support in sponsoring a resolution to enter into a service agreement for preventative maintenance with Greater Niagara Mechanical, Inc., 7311 Ward Road, North Tonawanda, NY, 14120. This preventative maintenance agreement is for the testing and inspecting of HVAC units at the Town of Lancaster Police and Court Building. This agreement is for a one-year period from April 1, 2023, to March 31, 2024. The total cost for this agreement is \$5,480.00 per year with the funds to be taken out of the 2023 Budget Account 01.1620.0411. I have attached all necessary insurance certificates.

Should you require any further information, please do not hesitate to contact me.

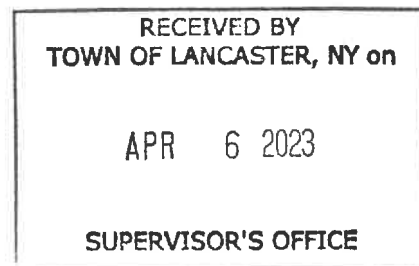
Respectfully yours,


John Pilato
Highway Superintendent

JP/jw

Enc

Cc: Ronald Ruffino, Town Supervisor
Thomas Fowler, Jr., Town Attorney
Diane Terranova, Town Clerk



Civil Engineering
Environmental Engineering
Municipal Engineering
Land Surveying

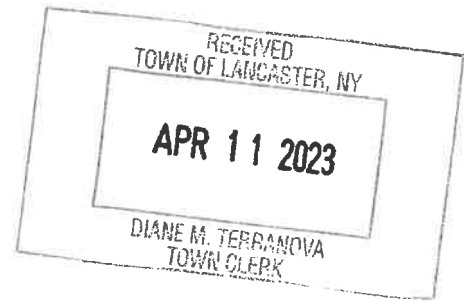


Project Management
Construction Support Services
Landscape Architecture
SWPPP Services

T.C. Comm. Lancaster Dog Shelter
(RR) 525 Pavement Road
Lancaster NY 14086

November 17, 2022

Ana Colon, LVT
Program Manager Grants
NYS Department of Agriculture and Markets
10B Airline Drive
Albany NY 12235
ana.colon@agriculture.ny.gov



Dear Mrs. Colon, LVT,

I am writing to discuss the contract terms of contract AGM01-C00609GG-3000000 for the project titled Lancaster 2020 Dog Shelter Project. I am looking to extend the contract for 9 months with a contract end date of 12/31/2023. We are requesting an extension for the following reasons:

The facility was substantially completed in April 2022 and an inspection by your department was performed April 20, 2022. There were a few items the Department requested be addressed. These were completed and a Certificate of Occupancy was issued June 21, 2022. The Dog Control Department took possession of the building and transferred their operations from their former facility into the new one.

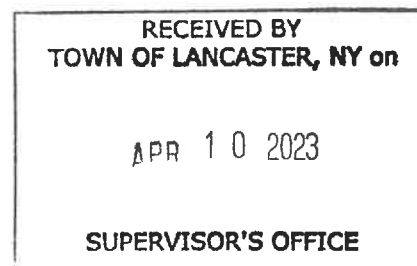
At this time we are awaiting contract paperwork between the Town and the contractor to be finalized so the 2 year maintenance period may begin and bonds can be put in place. We expect that to be done shortly, but request the 3 months due to holiday schedules, etc.

Lastly, please contact Edward Schiller, PE, Town Engineer if you have any questions or concerns regarding the project at (716) 998-1360 or eschiller@wmschutt.com.

Sincerely,

Edward Schiller, PE
Town Engineer
Office: (716) 683-5961
Cell: (716) 998-1360
eschiller@wmschutt.com

cc R. Ruffino, Sr. – Town Supervisor
J. Karn – Dog Control Officer
A. Rotella – Grant Manager



23-04-10-06168H J3 Time Extension-Colon-I-ems

SUPERVISOR
Ronald Ruffino Sr.

T.C. Comm.
T.A. Reso.

COUNCIL MEMBERS

Adam Dickman
David Mazur
Robert Leary
Mark Burkard

RP

Town of Lancaster



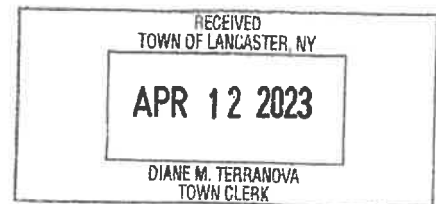
Highway Superintendent
John Pilato

525 Pavement Road
Lancaster, NY 14086
716-684-3320 phone
716-685-3497 fax

April 10, 2023

COMMUNICATIONS

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086



Dear Honorable Town Board:

I would appreciate your support in sponsoring a resolution to spend approximately \$20,000.00 for Marco Clay Erie Ball mix. This clay will be purchased from Lakeside Sod, located at 6660 Goodrich Rd, Clarence Center, NY 14032. The funds for this purchase will be coming from Line Item 37-7000-400.

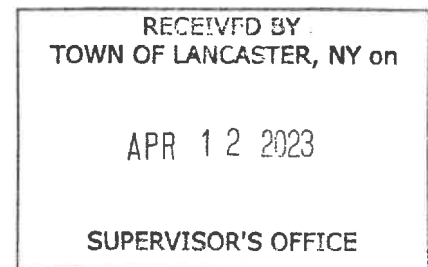
Should you require any additional information, please do not hesitate to contact me.

Respectfully submitted,

John Pilato
Highway Superintendent
Town of Lancaster

JP:jw

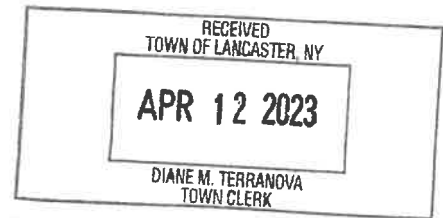
Cc: Ronald Ruffino, Supervisor
Thomas Fowler, Jr., Town Attorney
Diane Terranova, Town Clerk



T.C. Comm.

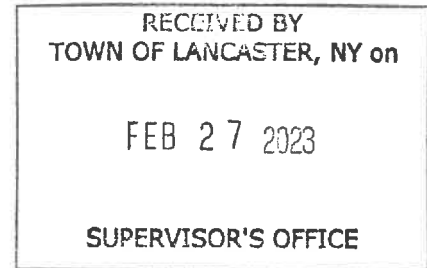
211

**LANCASTER TOWN JUSTICE
525 PAVEMENT ROAD
LANCASTER, NEW YORK 14086
Telephone: (716) 683-1814
Fax: (716) 685-5313**



*Anthony J. Cervi
David S. Stabler
Town Justices*

February 14, 2023



Supervisor Ruffino and Honorable Town Board,

I am writing to formally request a review of the current salary of our Court Officers. Our Court Officers have not received a pay increase in many years. Our pay rate has fallen well-below the local average.

I have reached out to surrounding municipalities via FOIL requests and phone calls to gather this information which I have provided for you to review. (see attached)

Based on the information received, I am requesting that our Court Officers' hourly rate be brought up to \$22.50 per hour (average of comparable surrounding municipalities). I am also requesting an increase in pay for the Head Court Officer position to \$25.00 per hour. The Head Court Officer is tasked with numerous duties including but not limited to: Court Officer scheduling, working with new hires, scheduling weapons training, setting up additional trainings (i.e., active shooter training with our police department), and any requests the Judges may have.

The following is a breakdown of how much the requested increases will cost the town:

- The average number of court hours worked in a week is approximately 10 hours, with three court officers working.
- Our current rate of \$19.10 per hour would cost the town approximately \$573.00
- The newly proposed pay increase for the same work week would cost the town approximately \$675.00.
- The increased cost is approximately \$102.00 per week and would bring our pay in line with the other municipalities in the region.

It has been difficult to find and retain good Court Officers. Please keep in mind that their job is to keep our courts safe. I believe they deserve a fair and competitive wage. Thank you for your time.

Hon. Anthony J. Cervi

Hon. David S. Stabler

Comparable Pay:

Amherst, NY:

- 2nd year Court Officer \$23.25

West Seneca, NY:

- Court Officer \$22.00
- Head Court Officer \$23.00

Non-Comparable Pay:

Darien, NY:

- Darien use part-time Corfu PD

Orchard Park, NY:

- Orchard Park uses town Police Officer (per Chief Fitzgerald)

Cheektowaga, NY:

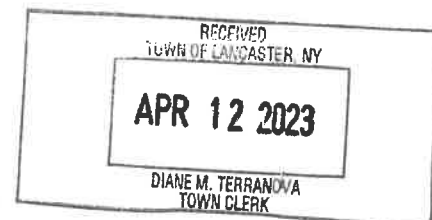
- Non-armed Court Officers



THOMAS E. FOWLER, JR.
LANCASTER TOWN ATTORNEY
21 CENTRAL AVENUE
LANCASTER, NY 14086

212

Environmental Assessment Transmittal Unlisted or Full Coordination Actions



To: Erie County Agencies
Jennifer Delaney (Jennifer.Delaney@erie.gov) Health Department

Russell J. Stoll, PE (rstoll@ecwa.org), Michael Quinn (mquinn@ecwa.org) Laura Lichtenthal (llichtenthal@ecwa.org)
Water Authority

Mariely Ortiz Sr. Planner, Environment and Planning
Matt Salah, Sr. Coordinator of Construction Projects, Sewer Management
Garrett Hacker, Public Works
Via www.erie.gov/IRonline

Fr: Thomas E. Fowler, Jr., Town Attorney 

Date: April 12, 2023

Re: Erie County Agency Referral/Site Plan
West Herr AUDI Dealership – Improve Parking Lot – Project # 1902
6501 Transit Road
INSERT SBL# 93.05-1-1.111
Town of Lancaster, County of Erie

cc of Memo only: Ronald Ruffino, Sr., Town Supervisor
Diane Terranova, Town Clerk
Matt Fishione, Chief Building Code Enforcement Officer
Edward Schiller, Director Municipal Projects
David Mazur, Planning Board Liaison

Please be advised that a private developer has applied for Site Plan Approval and an Environmental Assessment Form **Part 1** for the following improvement(s) at the above-referenced address:

The proposed improvement of existing parking lot with additional parking spaces facing Transit Road for displaying new vehicles and improving existing parking lot circulation and safety by adding driveway around east side of existing building.

In furtherance of SEQR review of the proposed project, which the Town has determined to be:

- ☐ Type 1 Action
☒ Unlisted Action

The Town of Lancaster delivers the attached for your review and comment.

Kindly respond within **thirty (30) days** of receipt of this notification with any comments or if you desire lead agency designation. The anticipated impact of this project is primarily of local significance and the Town of Lancaster desires to act as lead agency in the investigation and review of the proposed action.



Town of Lancaster

213

BUILDING DEPARTMENT
21 CENTRAL AVENUE
LANCASTER, NEW YORK 14086
716-684-4171
FAX 685-5317

4/12/2023

The Honorable Town Board
Town of Lancaster
21 Central Ave.
Lancaster, NY 14086



Re: Special Use Permit
Tim Horton Coffee Shop and Bakery
5827 Broadway St., SBL#116.31-1-3

An application for Special Use Permit has been reviewed per TC, Chapter 400-78 F to operate a Coffee Shop and Bakery as permitted in an MFMU Zoning District, TC, Chapter 400-15 B (1) (t) & Chapter 400-15 C, Schedule A.

The building is currently under construction to accommodate tenant spaces, Project #2210, approved on November 21, 2022.

The issuance of a Special Use Permit is appropriate with the following conditions.

- No amplified sound from a drive through order board transmitted beyond the property line.
- The occupant/tenant submits copies of any business and/or Erie County Health Dept. licenses to the Town Clerk.
- Renewal of this permit at 2-year intervals with no cost to the applicant.

Sincerely,

Matt Fischione, Code Enforcement Officer/ZEO/CFM/SMO
Town of Lancaster Building Department

MF

Cc: Thomas Fowler, Jr., Town Attorney
Diane Terranova, Town Clerk



COPY

214
THOMAS E. FOWLER, JR.
LANCASTER TOWN ATTORNEY
21 CENTRAL AVENUE
LANCASTER, NY 14086
TEL (716) 684-3342 X 117
TFOWLER@LANCASTERNY.GOV

EA – Notice of Determination Transmittal

To: Erie County Agencies for Unlisted Actions -
Jennifer Delaney (Jennifer.Delaney@erie.gov)
Health Department

Russell J. Stoll, PE (rstoll@ecwa.org), Michael
Quinn (mquinn@ecwa.org) Laura Lichtenthal
(llichtenthal@ecwa.org) Water Authority


Mariely Ortiz Sr. Planner, Environment and
Planning
Matt Salah, Sr. Coordinator of Construction
Projects, Sewer Management
Garrett Hacker, Public Works
Via www.erie.gov/IRonline

David Denk, NYS Dept Environmental Conservation
Email: dep.r9@dec.ny.gov

Bridget Brown, NY Permit Application Evaluation
Section
Email: LRB.NewYork.RegActions@usace.army.mil

Justin Przepasniak, Planning and Program
Mgmt/SEQR Site Plan Coordinator
Email: Justin.Pzepasniak@dot.ny.gov

Casey Gordon, Planning and Program Mgmt/SEQR
Site Plan Coordinator
Email: casey.gordon@dot.ny.gov

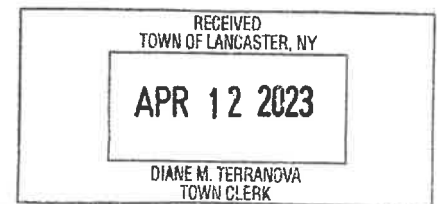
Fr: Thomas E. Fowler, Jr. 

Date: April 12, 2023

Re: 6026 Broadway, Town of Lancaster, County of Erie, New York
SBL #116.00-2-11.1
Proposed construction of five 2-story 10 Unit Apartment Building

Cc: Brian Young (byoung@yougdevelopmentinc.com)
Jonathan Barniak (jbarniak@carminawooddesign.com)

CC of Memo only: Ronald Ruffino, Sr., Town Supervisor
Diane Terranova, Town Clerk
Matt Fishione, Chief Building Code Enforcement Officer
Edward Schiller, Director Municipal Projects
David Mazur, Planning Board Liaison



To Whom It May Concern:

Transmitted herewith please find an executed "Notice of Determination: Negative Declaration", which was adopted by the Town Board of the Town of Lancaster at a Meeting held on **April 3, 2023**, together with a copy of the Resolution of said meeting for your records.

If you have any comments or questions, please reply directly to this office at tfowler@lancasterny.gov.



215
THOMAS E. FOWLER, JR.
LANCASTER TOWN ATTORNEY
21 CENTRAL AVENUE
LANCASTER, NY 14086
TEL (716) 684-3342 X 117
TFOWLER@LANCASTERNY.GOV

COPY

EA – Notice of Determination Transmittal

To: Erie County Agencies for Unlisted Actions -
Jennifer Delaney (Jennifer.Delaney@erie.gov)
Health Department

Russell J. Stoll, PE (rstoll@ecwa.org), Michael
Quinn (mquinn@ecwa.org) Laura Lichtenthal
(llichtenthal@ecwa.org) Water Authority

Mariely Ortiz Sr. Planner, Environment and
Planning

Matt Salah, Sr. Coordinator of Construction
Projects, Sewer Management
Garrett Hacker, Public Works
Via www.erie.gov/IRonline

David Denk, NYS Dept Environmental Conservation
Email: dep.r9@dec.ny.gov

Bridget Brown, NY Permit Application Evaluation Section
Email: LRB.NewYork.RegActions@usace.army.mil

Justin Przepasniak, Planning and Program Mgmt/SEQR Site
Plan Coordinator
Email: Justin.Przepasniak@dot.ny.gov

Casey Gordon, Planning and Program Mgmt/SEQR Site Plan
Coordinator
Email: casey.gordon@dot.ny.gov

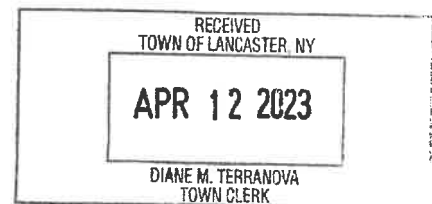
Fr: Thomas E. Fowler, Jr. 

Date: April 12, 2023

Re: Genesee Park Lane Development – 5428 Genesee Street
To develop 5.56 acres – Mixed Use of apartments and retail
SBL # 82.19-3-1.111
Town of Lancaster, County of Erie

Cc: Michelle L. Bodewes (mbodewes@kheopsdpc.com)

Cc of Ronald Ruffino, Sr., Town Supervisor
Memo Only: Diane Terranova, Town Clerk
Matt Fishione, Chief Building Code Enforcement Officer
Edward Schiller, Director Municipal Projects
David Mazur, Planning Board Liaison



To Whom It May Concern:

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If you have any comments or questions, please reply directly to this office at tfowler@lancasterny.gov.



SUPERVISOR
Ronald Ruffino Sr.

COUNCIL MEMBERS
Adam Dickman
David Mazur
Robert Leary
Mark Burkard

Highway Superintendent
John Pilato

525 Pavement Road
Lancaster, NY 14086
716-684-3320 phone
716-685-3497 fax

April 11, 2023

COMMUNICATIONS

Supervisor Ronald Ruffino
and Honorable Council Members
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086



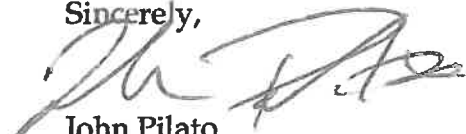
Dear Supervisor Ruffino and Honorable Council Members:

I respectfully submit the attached **partial** list of names for your consideration to be appointed to a part-time temporary seasonal position without benefits for the spring/summer season of 2023 in the Parks, Recreation & Forestry Department.

Included for your consideration is a list of laborers for appointment. These positions are necessary to provide the department with pre-season work including lawn maintenance, athletic field preparation, spring clean-up and forestry maintenance. Also included will be our Pool Supervisor who will be doing pre-season work. Please keep in mind that there will be an additional list forthcoming with additional laborers, recreation attendants, and lifeguards. Further requests will also be necessary for candidates who decline these appointed positions.

Should you approve, please arrange for these appointments to be placed on the agenda for the April 17, 2023, Board Meeting. Thank you for your anticipated cooperation.

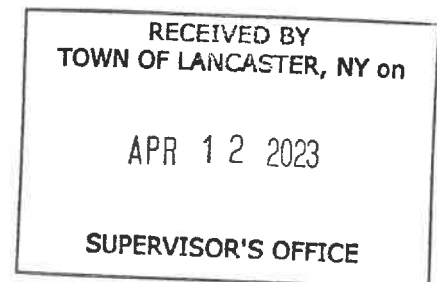
Sincerely,



John Pilato
Highway Superintendent

JP:jw

Encl



Supervisor Ronald Ruffino
and Honorable Council Members
Page 2 – April 11, 2023
Re: Partial List – Seasonal Positions

<u>NAME</u>	<u>POSITION</u>	<u>PAY RATE/HR</u>	<u>EFFECTIVE</u>
Kyle Backert _____, Lancaster	Laborer	\$16.50	April 17, 2023
William Chilelli _____, Lancaster	Laborer	\$16.50	April 17, 2023
John Cook _____, Lancaster	Laborer	\$16.50	April 17, 2023
Conor Mahony _____, Lancaster	Laborer	\$16.50	May 15, 2023
Richard Frey _____, Lancaster	Recreation Supervisor	\$20.60	April 7, 2023

SUPERVISOR
Ronald Ruffino Sr.

COUNCIL MEMBERS
Adam Dickman
David Mazur
Robert Leary
Mark Burkard

T.C. Comm.
(RP)



217
Highway Superintendent
John Pilato

525 Pavement Road
Lancaster, NY 14086
716-684-3320 phone
716-685-3497 fax

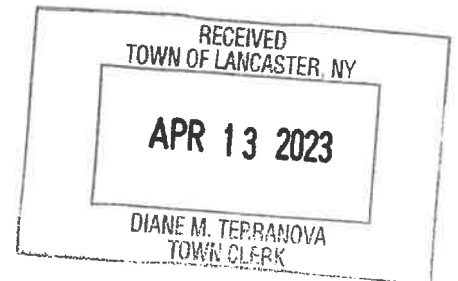
April 11, 2023

COMMUNICATIONS

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Park Crew Chief Position

Dear Honorable Town Board:



I would appreciate your support in sponsoring a resolution to appoint Bruce Stutz residing at _____ Lancaster, NY 14086 to the position of Park Crew Chief in the Recreation Department beginning Tuesday, April 18, 2023. As per CSEA White Collar Unit #815, Mr. Stutz will be paid \$28.60 per hour, forty hour week which is 85% of the full salary on the two-year step program. Mr. Stutz will be placed on a six-month probationary period. Funds for this position are available in the 2023 budget.

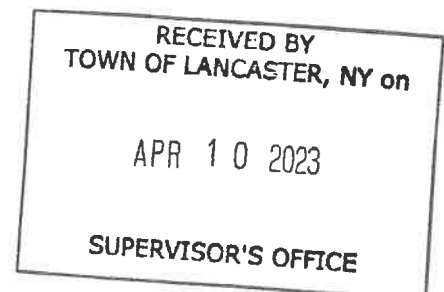
Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "John Pilato".

John Pilato
Highway Superintendent
Town of Lancaster

Cc: Ronald Ruffino, Supervisor
Diane Terranova, Town Clerk
Thomas Fowler, Town Attorney
Finance



LANCASTER POLICE DEPARTMENT



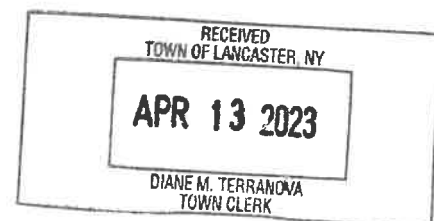
WILLIAM J. KARN, JR.
CHIEF OF POLICE



525 PAVEMENT ROAD
LANCASTER, NY 14086



TEL: (716) 683-2800
FAX: (716) 681-2352



MEMORANDUM

TO: Diane Terranova, Town Clerk

FROM: Chief William J. Karn, Jr.

DATE: April 13, 2023

SUBJECT: Articles/Communications

Please place the attached documents on communications.

If there are any questions, please feel free to contact me.

Enclosures

THANK YOU



FROM
BOY SCOUTS OF AMERICA
TROOP 545

ATT: Lieutenant Angela Greco

TROOP 545 WOULD LIKE TO THANK YOU FOR HAVING THE BOYS FROM OUR TROOP TOUR YOUR BUILDING AND BE PART OF A DEMONSTRATION ON HOW TO APPREHEND A CRIMINAL SUSPECT. THE BOYS HAD A BLAST. AND YOUR OFFICERS WERE AMAZING. THAT WAS A GREAT OPPORTUNITY FOR THE BOYS TO INTERACT WITH THE OFFICERS. AND THEY LOVED IT.

PLEASE EXTEND OUR GRATITUDE AND APPRECIATION TO THE OFFICERS THERE.

THANK YOU.

OFFICERS - BRIAN FIRESTONE

- KEITH DOKTER

- JIM ROBERTSON

TROOP 545.

SM. DAVE BOHN

gkh

gkh

COOPER STEPHAN

Cameron Hiden Severin

Jason Franklin

JACKSON NICS

Lucas Towey

Lucas Schweickert

TOSH

Charles

Elliot

Hon. Chief of Police
Town of Lancaster N.Y.

Dear Chief,

A note of praise for Officer Doktor who went above and beyond his duty to protect and serve when he responded to a call that my 5 yr. old Autistic Grandson had crossed the street and rang a neighbors doorbell. Officer Doktor responded so quickly, I was still outside after collecting Mason from my neighbor. Officer Doktor asked to speak with him, he walked him to his car and let him see inside, chatted with him.

Your Officer returned a couple days later with a police coloring book, LPD wristband, badge and other police related items. He took the time with a little boy who although he doesn't communicate verbally, he understands completely what your officer did for him leaving a lasting impression.

Thank You, ~~Steve~~

Stephen Ore

6 Clermont Ct. (25425)

DIANE M. TERRANOVA, TOWN CLERK
TOWN OF LANCASTER
21 CENTRAL AVE.
LANCASTER, N.Y. 14086
AREA CODE 1-716 683-9028

219

COPY

April 13, 2023

Matthew Fischione
Code Enforcement Officer
21 Central Avenue
Lancaster, New York 14086

Re: SPECIAL USE PERMIT - RENEWAL
J & J Bouncehouse, LLC
5898 Broadway


Dear Matt:

Enclosed is a copy of a letter from Joshua Strell requesting a renewal of the Special Use Permit for a Seasonal Rental Business, J & J Bouncehouse, LLC, which will expire on April 30, 2023 on premises located at 5898 Broadway.

Please inform the Town Board, the Town Attorney, and my office as to the applicant's compliance to all conditions stipulated in this permit so that a resolution to renew the Special Use Permit may be prepared for the next Town Board Meeting.

Sincerely yours,

OFFICE OF THE TOWN CLERK


Diane M. Terranova
Town Clerk

DMT/dm

Encl.

cc: T. Fowler, Town Attorney
Town Board

COPY

COPY

COPY

COPY

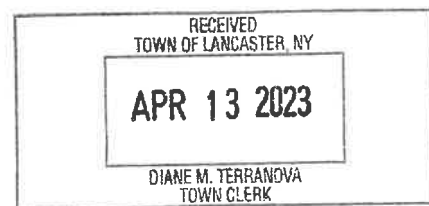
April 13, 2023

Dear Town Board, in care of the Town Clerk's Office,

My name is Joshua Strell and I am writing to ask if you will please renew my special use permit for my seasonal business, J&J Bouncehouse, LLC.

Thank you in advance for your time.

Sincerely,

A handwritten signature in black ink, appearing to read "Joshua Strell", written over a horizontal line.



New York State Department of
Taxation and Finance
Sales Tax Registration
W A Harriman Campus
Albany NY 12227-0865

16038229088500-AP00



J&J BOUNCE HOUSES LLC
JOSHUA STRELL
5898 BROADWAY ST
LANCASTER NY 14086-9549

New York State Department of Taxation and Finance
Certificate of Authority

Identification number

27-0272276

(Use this number on all returns and correspondence)



VALIDATED

3/21/2016

Dept of Tax
and Finance

J&J BOUNCE HOUSES LLC
JOSHUA STRELL
5898 BROADWAY ST
LANCASTER NY 14086-9549

is authorized to collect sales and use taxes under Articles 28 and 29 of the New York State Tax Law.

Nontransferable

This certificate must be prominently displayed at your place of business.
Fraudulent or other improper use of this certificate will cause it to be revoked.
The certificate may not be photocopied or reproduced.

4020109100098

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DTF-17-A (11/14)